

## Student Leader Scholarships

NEW/REVISED POLICY: Revised February 6, 2019

Effective Date: February 25, 1998

### BACKGROUND AND PURPOSE

Scholarships are awarded to specific student government leaders to assist them with the cost of education. The purpose is to allow these leaders to focus on their studies and commitment to ASI Student Government.

The California Education Code Section 89302 stipulates:

“Student body funds used for scholarships, grants-in-aid, stipends, loans, and similar expenditures shall conform to the regulations of the trustees. The funds shall be approved by the Financial Aid Office before being expended and shall be reflected on the student’s record kept in that office. The student’s financial aid record shall include all funds received by the student.”

Additionally, the ASI Bylaws, in Section 7.8, state “The Officers and subordinates shall receive scholarships as established by the Board of Directors upon recommendation of the ASI Business & Finance Committee. Any increase or decrease in such scholarships recommended by the ASI Business & Finance Committee and approved by the Board of Directors, shall not become effective until the first day of the summer quarter following approval of the scholarship amounts.”

### POLICY

The ASI Business & Finance Committee, with Board approval, shall establish procedures to provide for scholarships, grants-in-aid, stipends, loans and similar expenditures. These procedures will conform to regulations established by the Trustees.

Scholarships will be determined by quarter using the following percentages applied to the estimated cost of education published by the Cal Poly Financial Aid office for each academic year:

Position - Percent of Cost of Education:

#### Officers

President - 100%

Chair, BOD - 75%

Chair, UUAB - 75%

#### Subordinates

Chief of Staff - 50%

Vice Chair, BOD - 25%

Vice Chair, UUAB - 25%

Each scholarship amount is rounded to the nearest dollar. The scholarship is based on the cost of education’s living expense components (room & board, transportation and miscellaneous expenses) plus the academic component (fees, tuition and books & supplies). Individual student status (graduate/undergraduate, in-state/out-of-state, etc.) determines the tuition rates for the scholarship calculations.

Scholarship amounts for summer quarter are in addition to the regular academic year amounts and shall be limited to the ASI President, Chair of the Board of Directors and Chair of the University Union Advisory Board and governed by separate rules. The same percentages as listed above shall be applied to the summer quarter amounts.

## Eligibility

To be eligible for the Student Leader Scholarship, officers and subordinates must be regularly admitted and enrolled as a matriculated student.

### Undergraduate Students

- Must be enrolled in a minimum of 12 units at Cal Poly (during each Fall, Winter, and Spring term)
- Must maintain a minimum 2.0 cumulative Cal Poly grade point average during term of office as required by the CSU Trustees and ASI policy

### Graduate Students

- Must be enrolled in a minimum of 8 units at Cal Poly (during each Fall, Winter, and Spring term)
- Must maintain a minimum 3.0 cumulative grade point average during term of office as required by the CSU Trustees and ASI policy

Continuing eligibility will be evaluated each quarter to ensure that all requirements have been met to maintain the scholarship for the upcoming term. The above mentioned rules and restrictions are to follow both the California State University policy for student office holders and Cal Poly policies for student scholarships.

## Summer Scholarship

### President

In accordance with the ASI Bylaws (Section 7.4.2.), the ASI President shall be available to fulfill the responsibilities of their office during summer quarter to include meeting attendance, in-office work, retreats, and other affiliated responsibilities. If enrolled in summer classes at Cal Poly, the summer scholarship award shall be for the cost of education for the summer term, including both the living expense and actual cost of the Cal Poly academic component. If not enrolled in summer classes at Cal Poly, the scholarship award shall be limited to the amount of the living expense component of the cost of education for the summer term.

### Chair of the Board of Directors and Chair of the University Union Advisory Board

In accordance with the ASI Bylaws (Section 7.4.3.), both the Chair of the Board of Directors and Chair of the University Union Advisory Board shall be available to fulfill the responsibilities of their office beginning August 1<sup>st</sup> to include meeting attendance, in-office work, retreats, and other affiliated responsibilities. Therefore, the scholarship amount awarded shall be limited to 40% of the living expense component of the cost of education for the summer term.

## Partial Year

In the event that a student leader resigns, is removed from office, or assumes their position mid-term, the scholarship will be prorated based upon the number of days (including weekends and holidays) the student leader holds office during the quarter in which the scholarship is allocated.

Student leaders leaving their position mid-term will be required to reimburse ASI for any scholarship funds that were allocated that exceed the prorated amounts.

The ASI Business & Finance Committee will review the ASI Scholarship Policy every three years and seek Board approval if revisions are recommended.

*Approved by the ASI Board of Directors on February 6, 2019*